



Lake Mohave Ranchos Fire District

16126 Pierce Ferry Road

P.O. Box 611

Phone (928) 767-3300 Dolan Springs, Arizona 86441 FAX (928) 767-3301

MINUTES OF REGULAR PUBLIC MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT DECEMBER 21, 2015

1. **CALL TO ORDER** – Meeting taped – Administrator John Flynn called the meeting to order at 1:30 p.m.
2. **PLEDGE OF ALLEGIANCE** – Administrator John Flynn led in the reciting of the Pledge of Allegiance
3. **APPROVAL OF MINUTES** – Administrator John Flynn approved the minutes from the November 16, 2015 meeting.
4. **Report on the financial condition of LMRFD; fiscal 2015-16 budget:** LMRFD Administrator, John Flynn, speaking to a group of about 8 stated that financial statements are posted on website, adding that the LMRFD cash position as of the end of November was just over a “quarter million dollars”, with a net revenue for the month of \$160,000, and about \$62,000 for the month to keep the District operational. Mr. Flynn stated that he is currently working with Wells Fargo to establish a Revolving Line of Credit, as the County is not “backstopping” the LMRFD any longer.
5. **Pursuant to A.R.S. §16-226: Call for a special election to be held May 17, 2016 to be held for the purpose of electing five governing board members to the Lake Mohave Ranchos Fire District board, to be conducted on behalf of the LMRFD by the Mohave County Elections Department.** Administrator John Flynn reported that the County Board of Supervisors voted this morning to do the same. He stated that Allen Tempert, (Elections Director) has posted all the necessary information on the Mohave County Elections Department website. Mr. Flynn said that petitions may be filed between January 18 and February 17, 2016, to be turned in to the Elections Department by 5:00 p.m. February 17. He said to check with Allen Tempert to determine the minimum number of signatures required to get on the ballot.
6. **Renewal of a lease agreement with the Meadview Community Association (MCA) for the purpose of leasing real property described as follows; the rectangle starting at the north-west corner of Lot 111, Meadview Civic Center, Tract 1197, running 200 feet easterly on the alley north of Lot 111 and 220 feet southerly along Stillwater Drive, located in Meadview, Mohave County, the state of Arizona.** Administrator John Flynn addressed the agenda item for approval of the updated 99 year lease, costing the LMRFD \$1/year, for the land on which the Meadview Fire Station stands. He tabled the item until the next meeting, as he had not yet received the documents back from Ron King, President of the MCA.
7. **Fire Chief’s Report on Operational Matters:** Fire Chief Patrick Moore was unable to attend; Fire Chief’s report postponed until next monthly meeting.
8. **Consideration of District boundary changes to include parcels of real property in accordance with A.R.S. §48-262.1.** Annexed into the LMRFD by Administrator John Flynn, at the owner’s request, the following:
Resolution # 15-12-001, for the annexation of property into the Lake Mohave Ranchos Fire District, described as follows: OWNERS: Frank J. & Robin L. Switzer, Trustees; Site Address, 595 E. Ashley Cove, Meadview AZ 86444; Parcel Number 343-23-124; TRACT: 1194 Meadview Valley Unit 1 Lot 124.

CALL TO THE PUBLIC:

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.



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PAT KELLEY-STAAB, (Meadview) asked John Flynn to elaborate on the duties of the new Board and a list of things to be done, etc. John Flynn answered that he will provide a list of everything the Board needs to do, on a weekly/monthly/annual basis. He added that he will be with the LMRFD for the first meeting after the Board is seated and he will walk them through the meeting procedure. He added that at the first meeting the Board will need to elect a Chairman and Clerk. He said he will provide the open meeting law which the Board will be required to read and follow. He said he will be available to answer questions going forward.

PAT KELLEY-STAAB asked for confirmation of her understanding that the Board hires the Fire Chief and the Fire Chief hires the staff and runs daily operations. John Flynn confirmed that summary, adding that the Board establishes policy and how the money gets spent and the Chief carries out that policy.

BOBBY PORZIO (Meadview) asked if the required classes will be available on the internet before the new Board is Seated. John Flynn answered in the affirmative. He added that the new Board members have 1 year from the date they are seated to obtain the 6 hours of required training.

ERIC TERRILL (Dolan Springs) asked about a rumor that NACFD intends to cancel their IGA (Intergovernmental Agreement) with the LMRFD. John Flynn answered that he had not heard any specific information regarding that. He added that if they cancel it, "We will hire a fire chief and move forward".

BOBBY PORZIO stated that at the last NACFD Board Meeting they stated their concern about staffing LMRFD shifts when they are struggling to fill their own.

CHRISTINE ?(UNIDENTIFIED) (Meadview) asked how long meeting minutes need to be preserved. John Flynn answered, "Forever". She asked where meeting minutes are for period leading up to "bankruptcy" and prior to "consolidation of Meadview and Dolan Springs". Office/Admin, Ellen Reh-Bower replied, "They are stored in hard copy upstairs". Christine asked how to get copies of them. John Flynn replied, "Submit a Public Records Request". He said the request must include specific dates, to simplify compliance. It was confirmed that Grapevine Mesa Board Meeting minutes are also stored upstairs at Station 41. When asked why some were and some were not on the LMRFD website, Ellen Reh-Bower replied that prior to 2013 not all records were saved electronically. When a specific request comes in and a hard-copy record is retrieved it is saved electronically. Shortage of personnel does not allow scanning in of all hard copy records.

REBECCA SMITH (Dolan Springs) asked about the LMRFD building on 19th & Pierce Ferry (Station 42), if it is being leased out. John Flynn replied that the land is on a RPP (Recreation & Public Purposes) Lease and cannot be used for commercial purposes. She asked if it could be used for volunteer training. John Flynn indicated that would be allowable.

CONSIDERATION OF ITEMS for the agenda of the Lake Mohave Ranchos Fire District's next scheduled meeting and or a special meeting called by the administrator for the purpose of carrying out its powers and duties:

A. NONE

ADJOURNMENT: Administrator John Flynn Adjourned the meeting at 2:25 P.M.

Adjourned to Executive session per A.R.S. 38-431.03A: NONE

NOTE: CHANGE OF DATE AND TIME NEXT MEETING DUE TO HOLIDAY 3RD MONDAY!

Date and time of next meeting: FRIDAY, JANUARY 15, 1:30 P.M. at the LMRFD Station #43 located at 30250 Stillwater, Meadview, AZ 86444

Respectfully submitted by: John Flynn, Administrator